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# SD#61 Transportation Information and Guidelines



# Transportation Information and Guidelines

This document is a reference to assist with our goal to provide effective, safe, efficient and reliable bus transportation services for SD#61 students and schools, at no cost to families.

For more information please visit our webpage at:

https://www.sd61.bc.ca/our-district/departments-services/facilities-department/busing/

All email inquiries to: Transportation@sd61.bc.ca

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#### Guidelines for Parents/Guardians

Parents/guardians can assist in our efforts to maintain the highest standards of safety and acceptable student behavior on SD#61 school buses by adhering to the following general use guidelines:

#### All Parents:

- Communication to parents will be primarily via email, so please ensure the Transportation Dept. has your current email address, as well as, any changes to home address or contact info.
- 2. School bus drivers can only pick up and drop off approved riders at an authorized regular daily stop. Drivers cannot make changes to these stops without authorization from the Transportation Dept.off approved

- 9. Please contact the Transportation Dept. if your child no longer requires busing.
- 10. If your child leaves any belongings on the bus, please contact the appropriate bus company. It is recommended that students name be written on belongings.
- 11. Be aware of your child's bus company name, route #, and driver name to make addressing any issues easier.

## Additional Information regarding Regular Program Busing

- Students must be approved to ride the bus and show their GVSD bus pass on every trip.
- 2. If your child loses their GVSD bus pass, please contact the Transportation Dept.
- 3. GVSD Bus Passes are not transferrable to other students.
- 4. Only approved riders are permitted on the bus (eg. friends coming over for a visit after school are not permitted on bus).
- 5. Inappropriate behavior on the bus can result in temporary or permanent suspension of busing.

## Additional Information re Inclusive Learning

- 5. The order of student pickup and drop off is usually determined by rider address (but not always), so that the fastest and most efficient route can be designed and implemented.
- 6. Any special requests/route changes must be approved through the Transportation Dept. Please do not contact the contracted bus company.
- 7. Student behavior/safety concerns can result in the student being returned to the school and not transported home. In this case, it would be the parent's responsibility to pick up their child from the school.

- 5. To report a BC Transit concern or general inquiry, refer to: <a href="https://www.bctransit.com/contact">https://www.bctransit.com/contact</a>
- 6. Please review BC Transit **Bus Etiquette** with your child: https://www.bctransit.com/victoria/riderinfo/etiquette

# School Bus Safety

- 1. GVSD Transportation Dept. strives to ensure the safest possible bus transportation for all of our eligible students.
- 2.

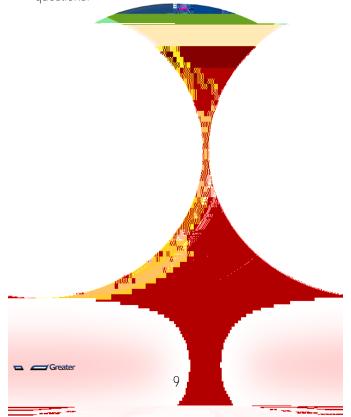
#### Transporting Articles on the School Bus

Due to limited storage, space on bus, and safety, parents will need to contact the bus companies directly if your child is transporting equipment other than a backpack and school supplies.

## Seatbelt Cover/Vest for Inclusive Learning Students

- 1. Bus privileges may be suspended if a student won't remain seated for safety reasons.
- 2. If a student will not remain seated, the driver may use a "seatbelt cover" to safely transport the student. This cover is placed over the existing seatbelt, and can only be removed by the driver.
- 3. A vest may be ordered if the student can get out of the seatbelt cover or other issues.

4. Please contact the Transportation Dept. if you have any questions.



# Disciplinary Action for Regular Busing

Improper conduct by a student riding on the bus or waiting for the bus may result in temporary or permanent

## Inclusive Learning - Bus Incidents

The Transportation Dept. will make every effort to problem solve any bus incidents with Principal's/school staff to ensure students are successful on the bus. The school Principal will communicate these issues to the parent/guardian.

#### School Bus Incident Reports

The drivers must issue a report to be received by the GVSD Transportation Dept. for the following:

- 1. Actions which significantly distract the driver
- 2. Actions which cause harm to other students/driver (verbal or physical)
- 3. Failure to remain safely seated while the bus is in motion
- 4. Safety concerns or medical issues
- 5. Actions causing damage to the bus
- 6. Any other conduct which would raise concern in the classroom



#### Inclement Weather Procedures

- 1. During an emergency or inclement weather, it is a priority to communicate effectively to parents, and students.
- 2. The GVSD works closely with local municipalities and emergency services to gather accurate information about road conditions and safety considerations.
- 3. The GVSD works quickly to determine impact to school so parents can adjust plans accordingly in the early morning hours. We try to determine school closures due to inclement weather by 6:30 am. If schools are closed, an alert will appear on the GVSD website.
- 4. The GVSD website should be used as the primary point of contact for accurate updates about inclement weather or emergencies.
- 5. Please use the GVSD website as your official source of information and current status of bussing across the District:

# Student Safety is a Shared Responsibility