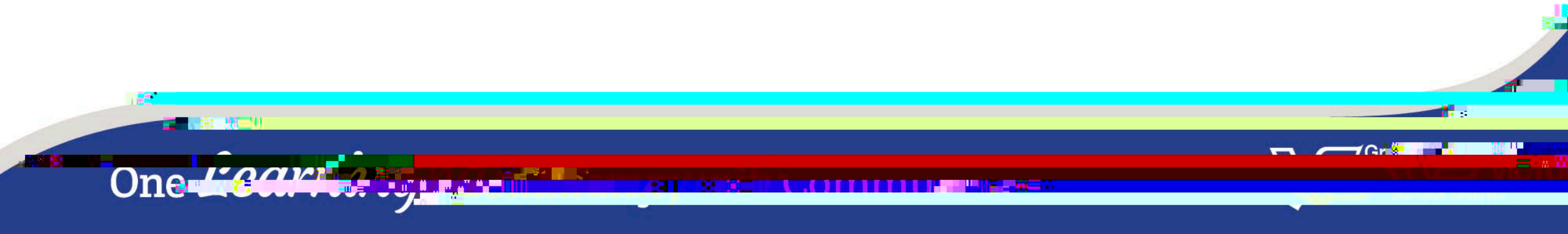
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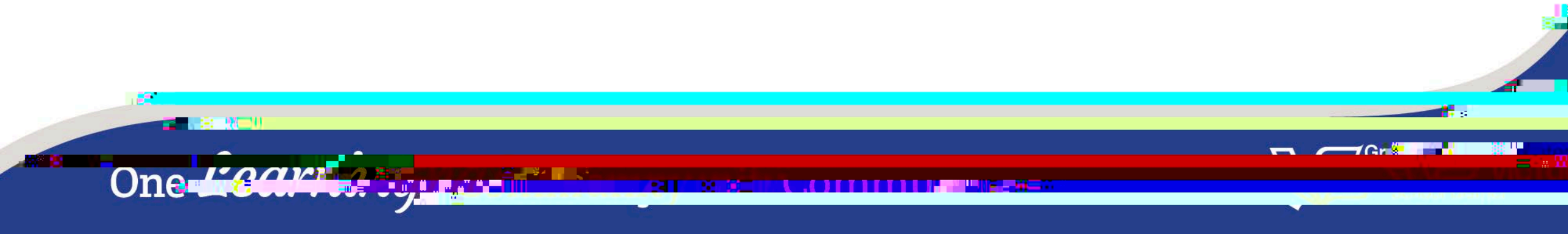
The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.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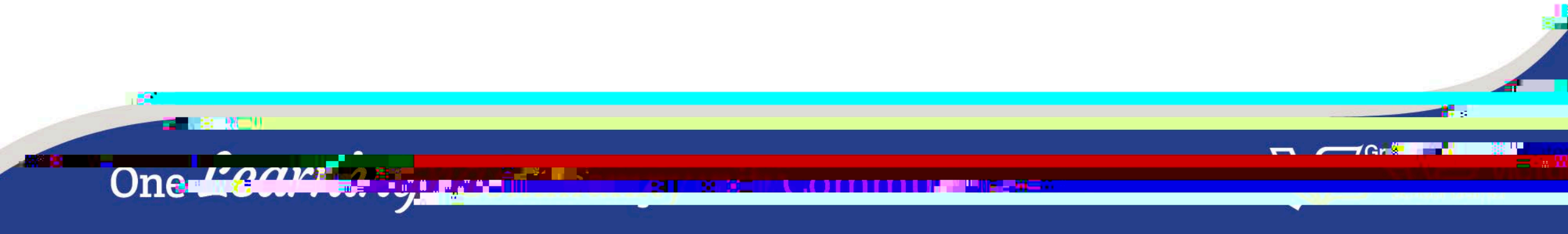
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Terms of Reference (pages 8-12 of the agenda package) have

Under Duties and Responsibilities:

- Change date to make recommendations to Board from March 10, 2022 to March 2, 2023

- Breakout rooms (10 minutes)
- Select a notetaker and a speaker in each room
- Discussion
  - Does the latest draft of the Terms of Reference meet our needs?
- Report out (5 minutes)

Please refer to pages 13-57 of the agenda package

Operating Fund

- Report is intended to capture all revenue changes and larger expenditure changes after the Annual Budget is approved in April
- Amended Annual Budget adjustments not already included on the report are captured in a lump sum; there are hundreds of increases and decreases that make up this amount
- The Amended Annual Budget presentation and document have been included in the agenda package to

2022-2023 Annual (Prelim) Budget

Less one-time revenues and expenses not expected in 2023-2024

In SD61 status quo budget means:

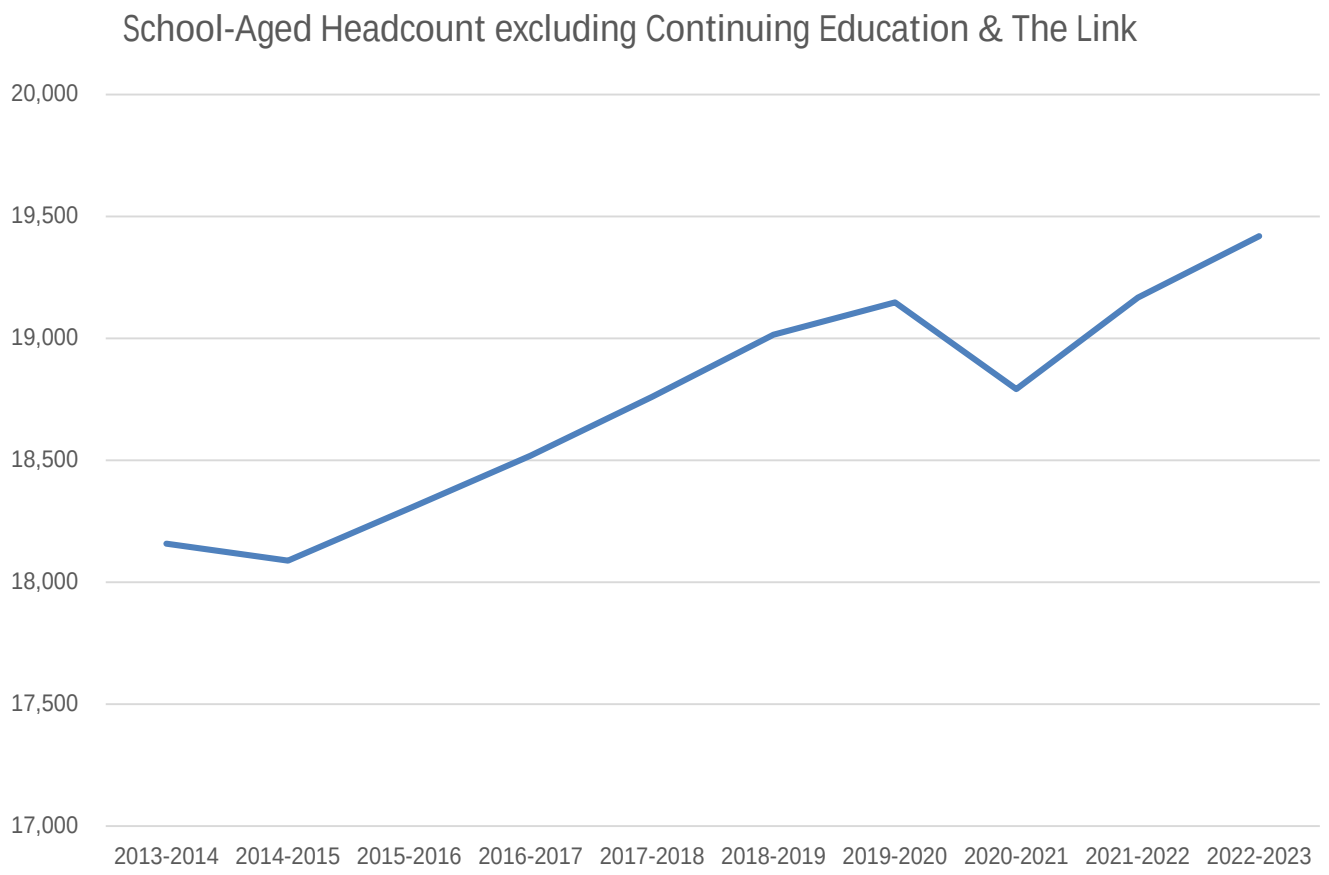
1. Start with last year's annual (preliminary) budget; does not include any budget carried forward from the prior year
2. Adjust revenues and expenses for one-time, non-recurring items in last year's annual (preliminary) budget, e.g. elections expense
3. Adjust revenues and expenses based on enrolment projections
4. Increase wages and benefits by estimated contractual commitments, e.g. collective

- There are many alternate budgeting methods used by organizations:
  - Zero Base
    - Revenues and expenses are reset to $0 every year, each line item must be justified and in alignment with strategic goals
  - Base +
    - Estimate revenues, add base expenses (non-discretionary), add expenses to address specific department and school needs (discretionary) to max of revenues or beyond, with available surplus
  - Base + Alignment
    - Same as Base + except that discretionary expenses beyond base are in alignment with strategic goals
- Alternate budgeting methods often require longer timeline, i.e. need to plan implementation over multiple years

- Please refer to pages 58-60 of the agenda package

- Estimated Operating Grants – 2022/23 School Year
  - March 2022 Funding Announcement
    - Based on projected enrolment
  - Final operating grant funding for September announced December 15
    - Based on actual enrolment

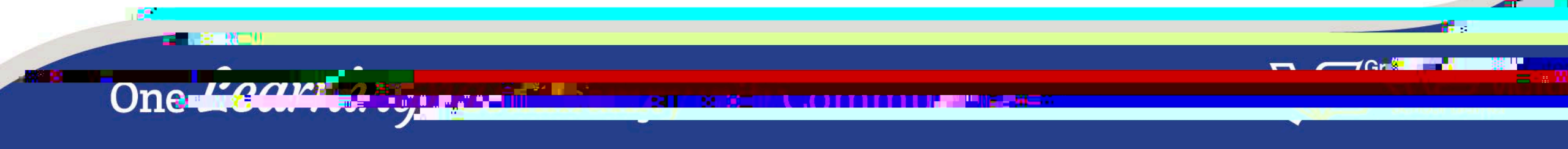
- Final Operating Grant Full-Year Summary – 2021/22 School Year
  - Final operating grant for September, February and May
    - Based on actual enrolment

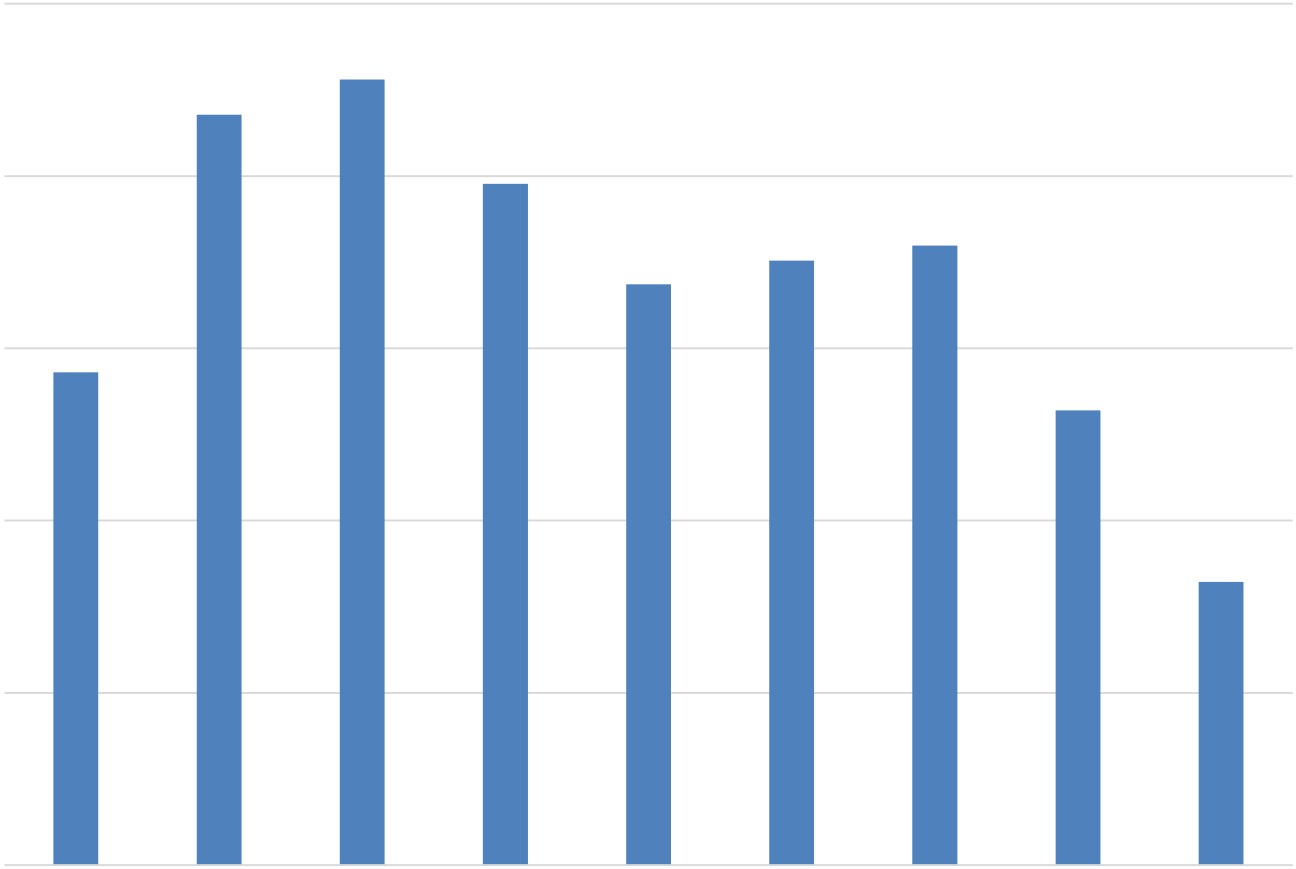

School-Aged Headcount excluding Continuing Education & The Link
20,000
19,500
19,000
18,500
18,000
17,500
17,000
2013-2014
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022
2022-2023

- Global pandemics
- Job action
- FTE:HC ratio at Secondary Schools
- Housing developments and pricing
- International economies

2023-2024 Structural Deficit			
	22/23 Beginning Structural Deficit - **Presented to Board Apr 2022**		**$2,300,000**
	Add back One-Time 22/23 Operating Expenses charged to Local Capital		1,388,855
	Add back One-Time 22/23 School Supply Allocation		800,000
	Add back One-Time 22/23 International Education Program Savings		150,000
	Remove One-Time 22/23 Elections Revenue		81,915
	Remove One-Time 22/23 Elections Expense		(322,580)
	22/23 International Education Program Rate Increase ($1,000/FTE x 925 x 36.72%)		(339,660)
	22/23 Enrolment growth 25% overhead contribution (18 FTE x $7,885 x 25%)		(35,483)
	23/24 Enrolment change 25% overhead contribution		TBD
	22/23 Salary Differential Change		TBD
	22/23 Unique Geographic Factors Change		TBD
	23/24 Sundance Costs (adding 1 division)		TBD
	Other costs (salary increments, benefit rate increases, contract increases etc.)		TBD
2023-2024 Beginning Structural Deficit (estimate)			**$4,023,048**

Description	Actual 2021-2022	Actual 2020-2021	Variance	Actual 2021-2022	Est. 2021-2022	Variance
School Funded Balances	$ 1,407,776	$ 1,653,134	$ (245,358)	$ 1,347,625	$ 1,545,000	$ (197,375)
School Funded Balances Exceeding Reserve	(60,151)	(42,257)	(17,894)	-	-	-
The Link	76,694	80,000	(3,306)	76,694	80,000	(3,306)
International Education	-	280,000	(280,000)	-	250,000	(250,000)
Continuing Education	-	1,813	(1,813)	-	-	-
PO Commitments	1,273,565	618,487	655,078	1,273,565	630,000	643,565
Department Carryforwards (Restricted)	1,719,483	2,840,184	(1,120,701)	1,719,483	1,804,431	(84,948)
Year 1 of 5 Network Infrastructure Replacement	-	406,350	(406,350)	-	-	-
Year 2 of 2 Shops Upgrades	-	350,000	(350,000)	-	-	-
Classroom Portable	-	200,000	(200,000)	-	-	-





- Breakout Rooms (10 minutes)

- Select a notetaker and speaker in each room

- Discussion: For the 2023-2024 Budget, should the Board:
  - continue to balance the budget with prior year surplus?
    or
  - work toward matching revenues and expenses so that there is no structural deficit? If so, should this be done in one year or over time?
  -

- Please refer to page 76 of the agenda package
- January 19, 2023 Budget Advisory Committee Meeting (In-person):
  - Topics

- February 9, 2023 Budget Advisory Committee Meeting (Zoom):
  - Topics
    - Student Participation – Representative Advisory Council of Students Feedback
    - Custodial Services
    - Music
  - Department Overviews
    - International Education
    - Communications
    - Facilities Services

- February 23, 2023 Budget Advisory Committee Meeting (In-person):
  - Topics
    - New or revisit for clarification
  - Department Overviews
    -

- March 9, 2023 Budget Advisory Committee Meeting (In-person):
  - Public Townhall Feedback
  - Additional time to reach consensus and finalize recommendations to Board prior to public presentation on March 14, if needed

- Breakout rooms (10 minutes)
- Select a notetaker and speaker in each room
- Discussion:
  - Does the sequencing of topics, department overviews, and consensus building

- Please refer to page 77 of agenda package

- Revisions:
  1. Talking Tables moved from November 24 to January 5

- In the chat, enter your biggest take away from today’s meeting
- Any questions?

- January 19, 2023 at 6:00 pm
- In-person