The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.

- The committee is chaired by a trustee
- Call for nominations: text to Kim & Deb
- ST will ask nominees if they accept or decline
- If only one trustee accepts, chair by acclamation
- If two or more trustees accept, chair election
- TRUSTEES ONLY text vote to Kim & Deb
- Announcement of Chair
- ST passes the gavel to the Chair

- Tell us about yourself
  - Your name
  - Group you are representing
  - Position in the group you are representing
  - School(s) or site(s) you are associated with, if any
  - Where you are from
  -

- In your breakout room choose a note taker and someone to report out

- 10 minutes

- Discussion:
- How will these statements help the budget process?
- How do you see the Committee’s work helping to uphold these statements?
- Are there other considerations or questions?

- Report out

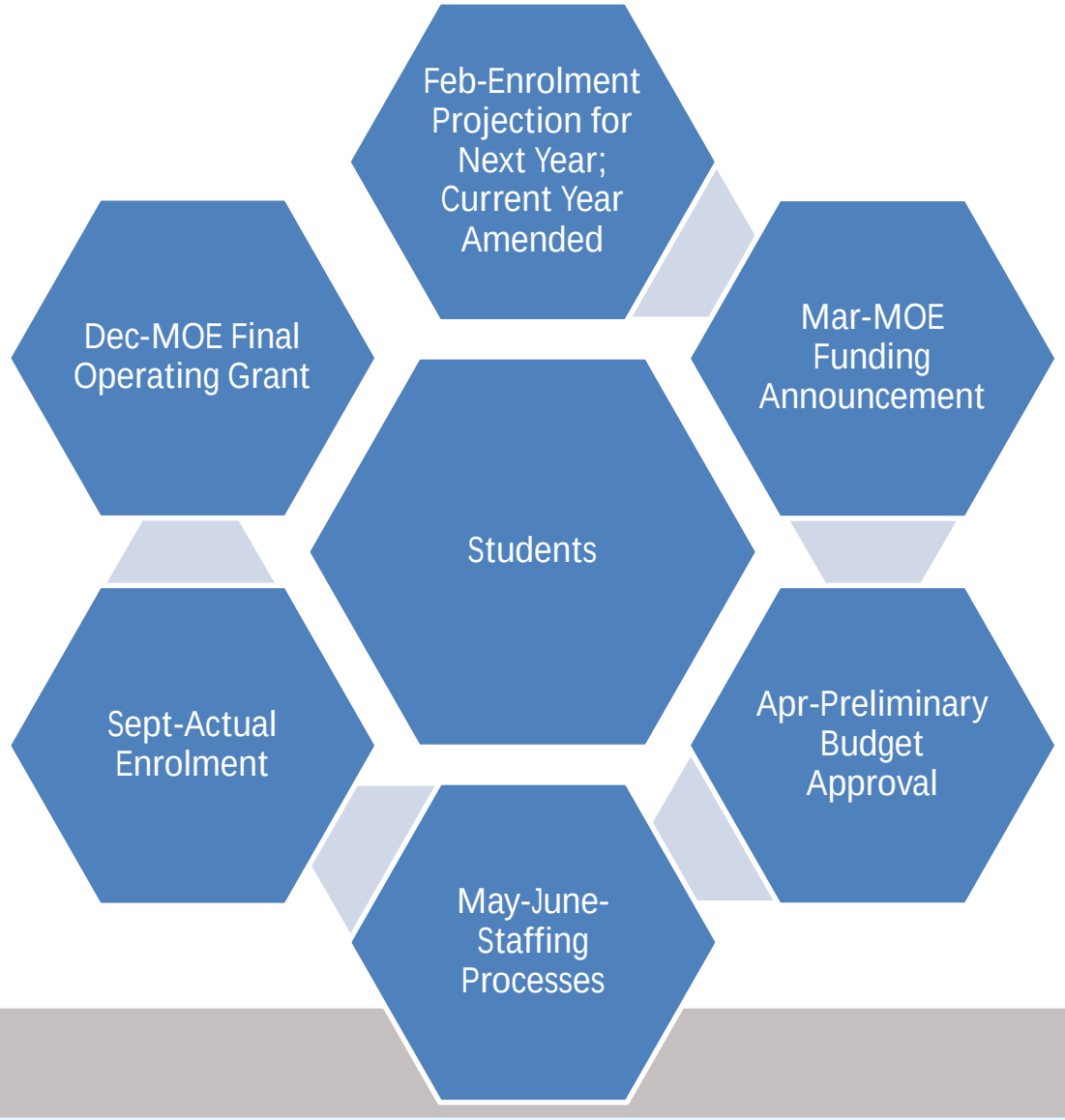
- In your breakout room choose a note taker and someone to report out

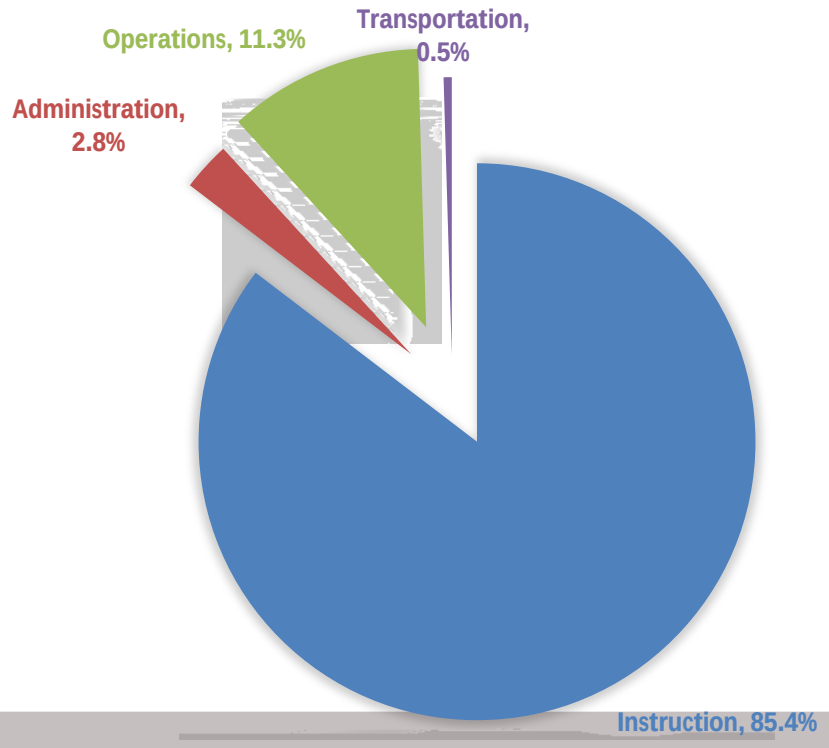
- 10 minutes

- Discussion:
- Do we have the right people at the table? Are we missing anyone?
- Share your thoughts about how the Committee can function effectively under the ToR
- If the duties and responsibilities are achieved, will you have fulfilled your personal reasons for participating on the committee? If not, why not?
- Are there other considerations or questions?

- Importance of the deadline
  - Collective agreement obligations
  - Collaboration
  - Stability for school staff and Principals/Vice-Principals
  - Efficiency of workflow for District Administration
  - Optimal planning and preparation time for staff before school starts
  - Assists in a more seamless start up

- On page 8 of your agenda pack-up is the 2021-


Feb-Enrolment Projection for Next Year; Current Year Amended
Dec-MOE Final Operating Grant
Mar-MOE Funding Announcement
Students
Sept-Actual Enrolment
Apr-Preliminary Budget Approval
May-June-Staffing Processes

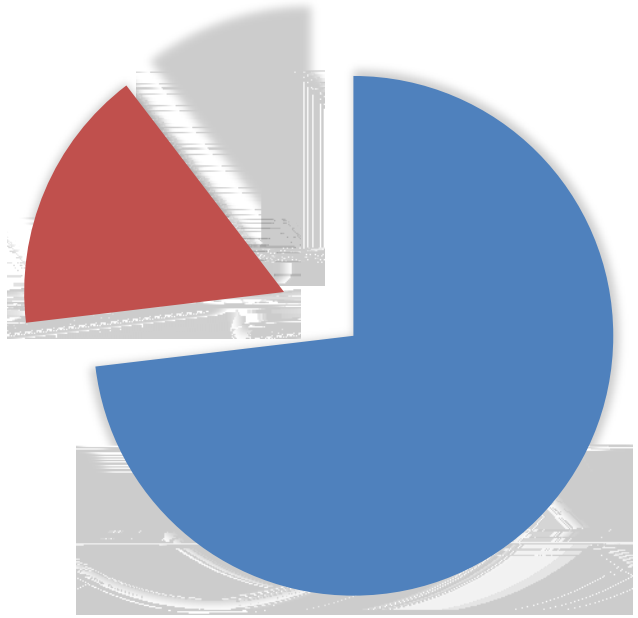


Instruction –relates to delivery of learning experiences: Teachers, Principals and Vice- Principals, Education Assistants, technology for the classroom, textbooks, curricular and extra curricular travel

Administration –relates to running the district : Superintendent, learning and inclusion leaders , finance, human resources, payroll, software, legal, audit

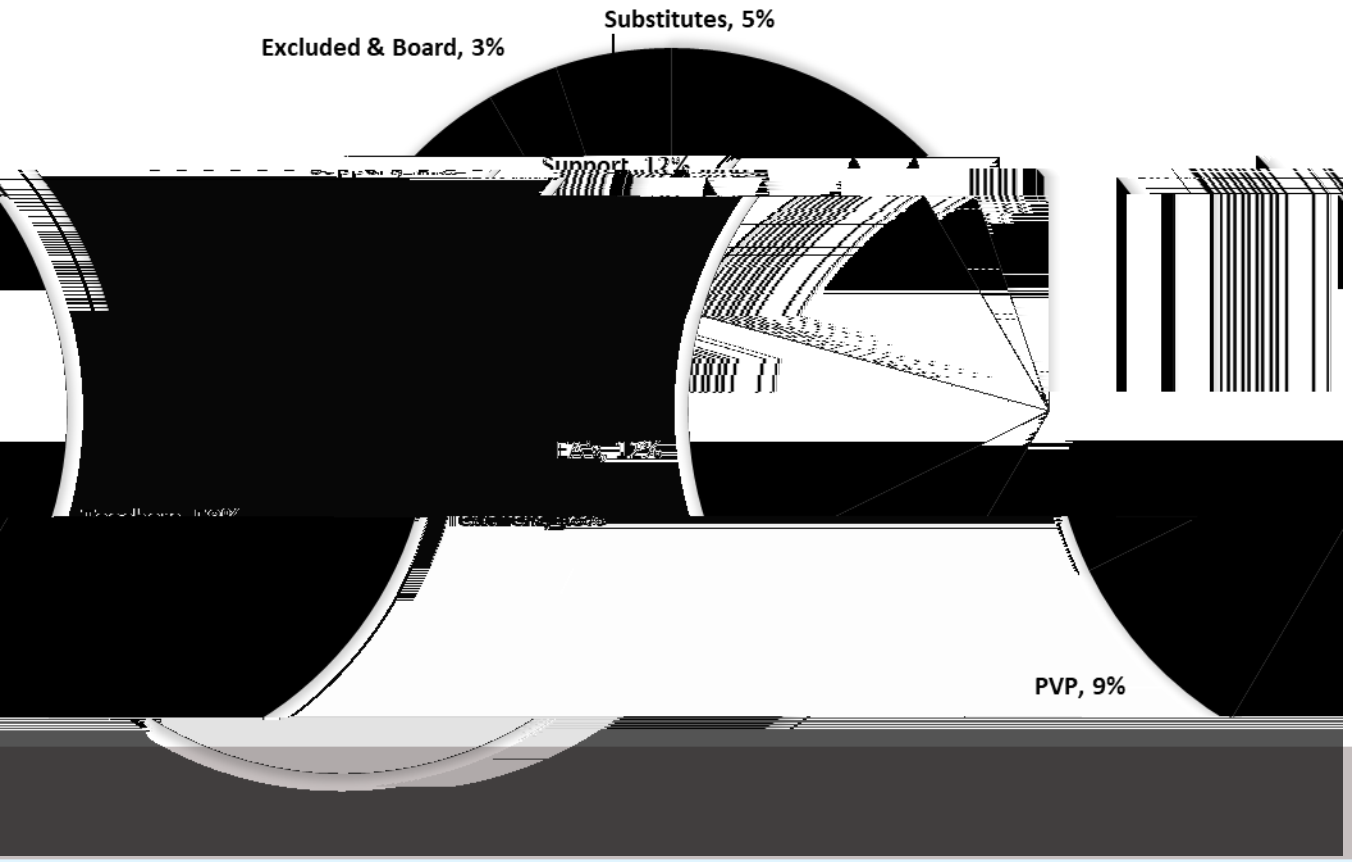
Operations –relates to the maintenance and upkeep of buildings, grounds and technology : plumbers, electricians, carpenters, custodians, groundspeople, computer technicians

Transportation –relates to getting students to and from school each day bussing staff, contractors and trips



Paying people their wages and benefits takes up approximately 90% of the budget

Paying for everything else (services and supplies) like technology, textbooks, fuel, travel, toilet paper, library books etc takes up the remaining 10%



- Education is a human service, therefore most of the wages paid are to people directly servicing students in schools and classrooms day to day; teachers, counsellors, Principals and Vice-Principals, Education Assistants and Aboriginal Education Workers. These employees are paid 80% of total wages
- Supporting and foundational to classrooms are the secretaries, trades, custodians, computer technicians, superintendent, accounting staff etc.. These employees are paid 15% of total wages
- Finally, when a teacher gets sick or attends a district meeting or a custodian or secretary or education assistant takes vacation, a replacement or sub is required to do their work. TTOC's and CUPE Relief employees are paid 5% of total wages

- Ledger School
- Provincial Inclusion Outreach Program
- Mental Health & Well-Being Promotion
- Community LINK - Learning Involves Nutrition & Knowledge
- Federal French (OLEP)
- Ready Set Learn
- Strong Start
- SET BC / Special Education Technology
- Learning Improvement Fund
- Annual Facilities Grant
- Classroom Enhancement Fund

- Estate
- School Generated Funds
- Scholarships

- Safety

- AFG
  - Used to maintain assets that are not minor or major capital threshold
  - 41 projects
- Additions
  - Used to increase capacity
  - Sundance Elementary
- New Schools
  - Used to increase capacity
  - Downtown Victoria Elementary site acquisition & construction

- Used to renovate or upgrade buildings that are not big enough for major capital but bigger than AFG can manage
  - 6 Projects
    - South Park – Roofing - Replacement Phase 1
    - Strawberry Vale – Exterior Walls Systems - Siding replacement Phase 1
    - Victoria High – Exterior Wall Systems – Window Replacement Phase 2
    - Victoria High – HVAC – Mechanical Upgrade Phase 2
    - Mount Douglas – Exterior Wall Systems – Window Upgrade Phase 5
    - Esquimalt High – HVAC - Dust Collection System Woodshop

- Used to add or replace playground equipment that may have previously fallen to PACs to fundraise
  - 3 Projects (all universally accessible playgrounds)
    - Macaulay - replacement
    - Hillcrest - replacement
    - Sundance - new

Operating surpluses can be restricted or unrestricted

International program is run like a business with students fluctuating and constant recruiting and enrolment balancing efforts. There is no government/ministry money supporting ISP

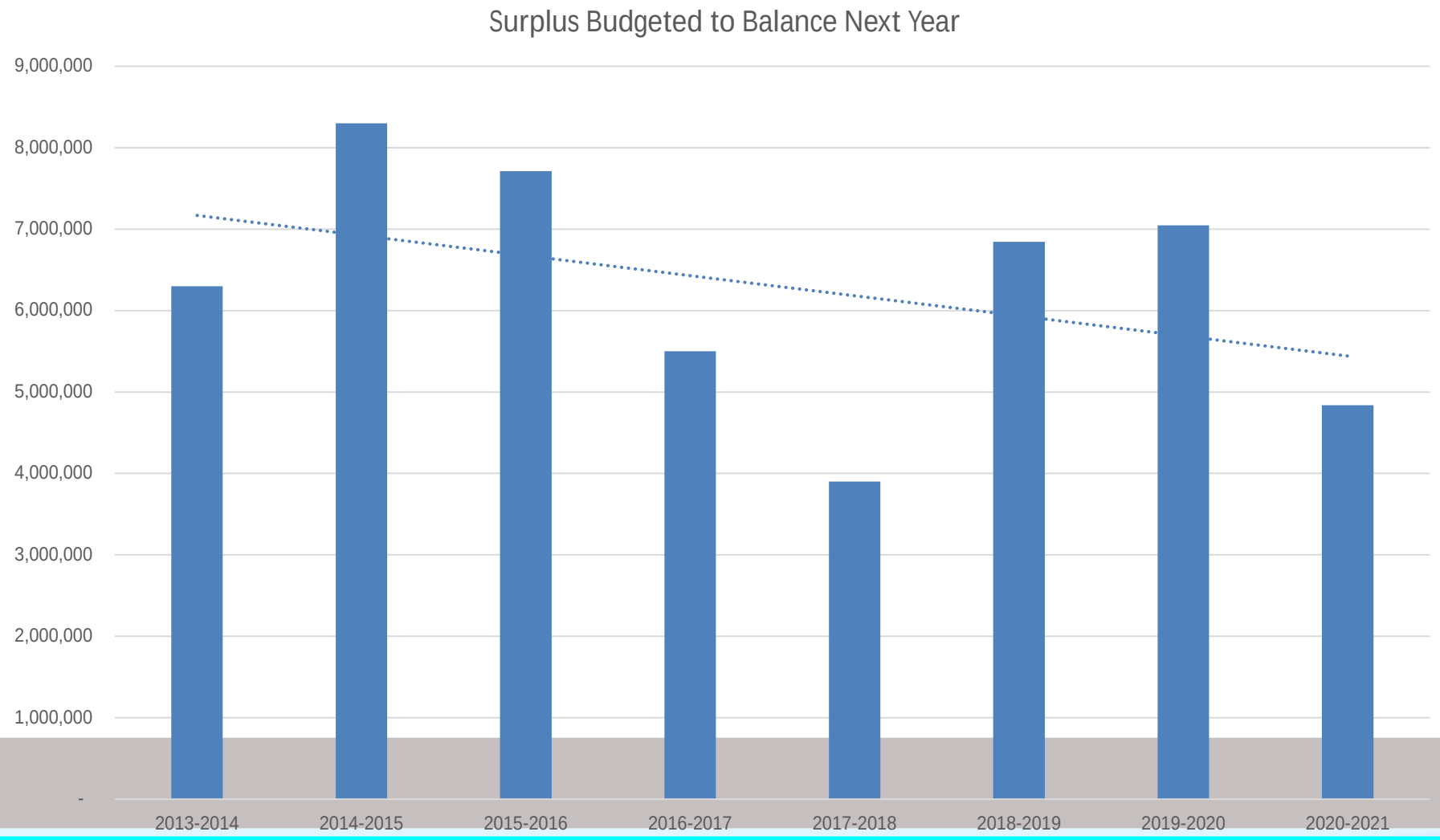
Inclusion Education –this program holds a contingency for students with unique needs that arrive in SD61 after the September 30 funding deadline and for students identified for supports between April (projected) and September (actual)

Facilities –SD61 is currently undergoing major capital upgrades and navigating increasing enrolment. Replacement schools do not have the same furniture & equipment budgets as new schools, shops need upgrading and technology infrastructure is requiring renewal

- Projected May Budget Process: $11.9m
- Actual June Year end: $13.2m
- Net increase: $1.3m

  – $1.3 m represents 0.6% of operating expenses

		2020-2021	2019-2020	Increase (Decreases)	Variance
Project Budgets	A	2,840,184	5,207,301	(2,367,117)	-45%
School Level Funds	A	1,972,690	2,574,311	(601,621)	-23%
Purchase Order Commitments	A	618,487	560,082	58,405	10%
Planned Surplus to Balance Budget (June 3)	**B**	**4,837,387**	7,046,806	**(2,209,419)**	**-31%**
Planned Reserve (June 3)	**C**	**821,019**	0	**821,019**	**100%**
Infrastructure Initiatives	D	956,350	0	956,350	100%
Additional Reserve From Year End	D	721,622		721,622	100%
International Program Reserve	D	425,000	0	425,000	100%
COVID Contingency		0	2,561,246	(2,561,246)	-100%
Total		13,192,739	17,949,746	(4,757,007)	-27%


Surplus Budgeted to Balance Next Year
9,000,000
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
2013-2014
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020
2020-2021

Reserves

- Reserve - District (Board Approved June 2021)	821,019
- Reserve - District (Board Approved - September 2021)	921,622
- Reserve - International (Board Approved - September 2021)	425,000
Total Operating Reserves (0.98% of revenue)	2,167,641
- Local Capital Fund	320,646
- Ministry of Education Restricted	2,975,006
	3,295,652

- Specific purpose
- Limited timeframe
- Alignment to Strategic Plan and Framework for Enhancing Student Learning
- Revised policy being drafted

- Take a few minutes to think about questions you have about the budget or areas where you lack understanding

- In the chat type:
  - Topics from the spring 2021 process do you want to explore or revisit
  - New topics or wonderings
  - Emerging opportunities and pressures you foresee
  - For each topic, indicate resource people or experts that you think should be invited to future meetings that can inform the committee on that topic

- In the chat, enter
- Your biggest take away from today’s meeting

AND

- What will you be sharing with your memberships between now and the next meeting?

- December 7 5 pm
- Zoom or in person?