

Budget 2021-2022

Date: April 13, 2021
Presented to: Special Open Board Meeting
Presented by: Kim Morris, Secretary-Treasurer

2020-2021

- ‡ Rollover ‡
- ‡ Surplus to balance
- ‡ Some anecdotal and some data
- ‡ Initiatives rolled over, some new, not explicit
- ‡ " / " 0 6 , 2 / 2 ! \$ " 1
- ‡ Silo
- ‡ Student success

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Recommendations

Main tenets of this budget:

- ± alignment to the learning needs of our students through strategic plan, operational plan and school growth plans to meet the needs of students
- ± living within our means

- ± Reliance on using unspent funds from the current year to balance the budget of the next year.
 - ± Initiatives have become ingrained over time, without having to examination or prioritization to align to the strategic plan, address areas where our students are not experiencing success, or other areas of focus such as aging infrastructure (e.g. shops).
 - ± Majority of our students are very successful
 - ± However key indicators highlight where we have not moved our
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- ±

- ‡ Extremely difficult.
- ‡ Time of renewal as we examine every facet of our organization, in order to advance and improve.
- ‡ Collective efforts to support student success.
- ‡ In the end we must

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Recommendations

± Assumptions

- ± Numbers will change between start to finish and draft to draft
- ± Deficit covered
- ± Savings identified
- ± Reinvestment identified
- ± Surplus projected
- ± Balanced

Operating

Draft 3: Balanced

20-21 Status Quo 214,540,539
Less Surplus (10,822,003)

20-21 Status Quo 214,540,539
Less Identifiable Carry Forwards (5,765,953)



Draft 2: Deficit

± Changes from 20-21

± Decrease in Revenue

± Increase in Expense

± Total Draft 2 Deficit

Draft 2

3,662,469

3,481,344

\$7,143,813

Draft 3: How did we balance?

‡ IMPORTANT!

‡ All balancing strategies are:

± Considerations

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± Open to feedback before decisions are made

‡ Administration

± Vice Principal Admin Time Reduced by 0.1 FTE/school \$496,364

‡ Impact on Staffing: 4.4 FTE less teachers

Draft 3: Savings & Reinvestment

‡ Board Office

± Learning Team Reduction: Tolmie	\$416,908
‡ Impact on Staffing: 2.6 FTE less Principals/Vice Principals	
± Clerical Reduction: Tolmie	\$ 96,994
‡ Impact on Staffing: 1.5 FTE less CUPE 947	
± Communications CUPE Position Tolmie	\$66,945
‡ Impact on Staffing: 1.0 FTE more CUPE 947	

Draft 3: Savings & Reinvestment

‡ Careers

± Pathway & Partnerships Contingency

\$ 127,392

‡ Impact on staffing: Nil

Draft 3: Savings & Reinvestment

± Clerical in Schools

± Schools Clerical/School Assistant

\$442,849

± Impact on Staffing: 10.4 FTE less CUPE 947

Draft 3: Savings & Reinvestment

‡ Counsellors

± Shift Cost from Operating to Community LINK \$564,050

‡ Impact on Staffing: Nil Staffing maintained

‡ District Team: Tolmie

± Schools Collaboration Time Allocation from District	\$556,163
‡ Staffing Impact: TTOC time	
± Enhancing Learning Grants	\$50,000
±	

Draft 3: Savings & Reinvestment

± Facilities

± Utilities/Energy Savings Resulting from Energy Manager Staffing	\$150,000
± Impact on Staffing: Nil	
± COVID-19 Contingency	\$104,122
± Impact on Staffing: TBD (custodial)	

Draft 3: Savings & Reinvestment

‡ Finance

± Benefits Premium Holiday (PEBT) \$297,600

‡ Staffing impact: Nil

Draft 3: Savings & Reinvestment

± Inclusion

± Education Assistant Staffing Adjustment	\$685,907
‡ Impact on Staffing: TBD	
± Schools: SBIL Gifted Teacher Supports All levels	\$237,691
‡ Impact on Staffing: 2.11 less Teachers	
± Schools: Middle District Gifted Teacher Supports	\$112,810
‡ Impact on Staffing: 1 less Teacher	
± Schools: Victor District Education Assistant Reduction	\$42,084
‡ Impact on Staffing: 1 FTE less CUPE 947	

Draft 3: Savings & Reinvestment

‡ International

± ISP Staffing to Schools from 18:1 to 20.5:1

\$592,364

‡ Impact on Staffing: 5.25 less Teachers

± Literacy

± Reading Recovery Coordinator Contract

††

‡ Technology

- ± Reduce Info Tech for Learning Staffing \$70,392
 - ‡ Impact on Staffing: 1 less CUPE 947
- ± Eliminate Tech Refresh for Student Devices due to 20-21 Chromebook Injection from Federal \$339,270
 - ‡ Impact on Staffing: Nil
- ±

Draft 3: Savings & Reinvestment

‡ Strategic Plan Alignment

- | | |
|--|-----------|
| ± October District Pro-D Day | \$10,000 |
| ‡ Impact on Staffing: Nil | |
| ± Strong Start Early Learning Centre Supplement | \$32,000 |
| ‡ Impact on Staffing: Nil | |
| ± Early Learning Framework Implementation | \$40,000 |
| ‡ Impact on Staffing: Nil | |
| ± Enhanced Transitional Wrap Around Supports (COMPASS) | \$86,000 |
| ‡ Impact on Staffing: Nil | |
| ± Learning Series Release Time & Implementation | \$287,500 |
| ‡ Impact on Staffing: TTOC time | |

Draft 3: Savings & Reinvestment

‡ Community LINK

± Youth & Family Counsellors Contracts \$300,000

‡ Impact on Staffing: Nil

± Food \$196,731

‡ Impact on Staffing: Nil

± Learning Team Reduction \$67,319

‡ Impact on Staffing: 0.4 FTE less Principal

± Retain Counsellors by staffing from Community LINK \$564,050

‡ Impact on Staffing: Nil - Staffing maintained

Draft 3: Considered but not included

- ‡ Late French Immersion 5 Classes to 4 Classes where possible/Dependent year to year enrolment
- ‡ Elimination or Reduction in Daytime Custodians
- ‡ Elimination or Reduction in Small School Vice-Principals (Notice & Severance require next fiscal)
- ‡ District Education Assistants
- ‡ Reduction of Exempt Management Staff (Notice & Severance require next fiscal)
- ‡ CUPE 382 Reductions

Balancing Strategies

- ‡ Every option must be examined
- ‡ All options on the table
- ‡ Recognize lost opportunity and impact of savings strategies
- ‡ Prioritization
- ‡ Other? What have we missed?

IMPORTANT!

21-22 :

- ‡ \$7.1m is needed to balance Draft 3, but used **\$3.7** surplus = \$10.7m total deficit
- ‡ \$5.5m balancing strategies are on-going
- ‡ **\$5.2m** balancing strategies are

Draft 3: Balancing Strategies

‡ For more detail please see last pages of budget presentation

- ‡ Feedback on Draft 3
- ‡ Board gathering information and understanding impacts for decision time

- ‡ Extension of budget process to May 31
- ‡ ThoughtExchange results
- ‡ Email: budget@sd61.bc.ca
- ‡ April 15, 22, 29, May 6 and May 17:
 - ‡ 5 Board working sessions to understand considerations, impacts of options and request further information/analysis from staff
- ‡ April 21:
 - ‡ Public information meeting: presentation & table talk
 - ‡ Prioritization Survey (will close May 5)
- ‡ May 10:
 - ‡ Special In-Camera for presentations from partners individually
- ‡ May 17:
 - ‡ Presentations from stakeholders at regular Open Board meeting
 - ‡ Second reading it‡

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‡ District Allocation Working Group

‡ April 21

Informing Partners

- ‡ Labour management/liaison meetings (unions)
- ‡ Staff meetings and/or other meetings as invited
- ‡ April 21: Information session to understand considerations and impacts
- ‡ April 21-May 5: Prioritization Survey
- ‡ May 10 and May 17: Invitation to present to Trustees
- ‡ Regular Committee and Board meeting presentation times

Informing the Public

- ‡ April 21: Information session to understand considerations & impacts
- ‡ April 21-May 5: Prioritization Survey
- ‡ Written submissions
- ‡ Emailed submissions: budget@sd61.bc.ca
- ‡ Regular Committee and Board meetings

Second Reading: Operating

± \$211,939,963

± May change by second reading debate and third and final reading on May 17

Second Reading: Special Purpose

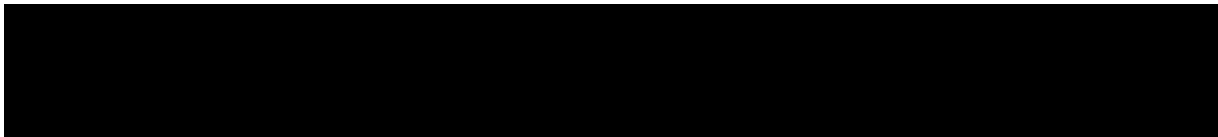
‡ \$27,658,352 (may change for second reading debate & third reading)

‡ MOE restricted special purpose

- ± Community LINK
- ± Ready Set Learn
- ± Strong Start
- ± Classroom Enhancement Fund
- ± Federal French (OLEP)

‡ Non-MOE restricted special purpose

- ± School Generated (non-public) Fund
- ± Scholarships/Bursaries



First Reading: Capital

± \$12,451,527 (may change for second reading debate & third reading)

± Major Capital

- ± Vic High
- ± Other?

± Minor Capital

- ± Carbon Neutral Projects
- ± School Enhancement Projects
- ± Playground Replacement
- ± Building Envelope Program

Second Reading: Consolidated

‡ Operating	\$211,939,963
‡ Special Purpose	\$ 27,658,352
‡ Capital	<u>\$ 12,451,527</u>
‡ Total Budget Bylaw Amount	\$252,049,842

Key Milestones

April 13

Second reading bylaw on the floor

May 17

Second & third reading passed

May 31

Budget complete

May-June

Staffing processes commence & conclude

Annual Budget

School District No. 61 (Greater Victoria)

June 30, 2022

School District No. 61 (Greater Victoria)

June 30, 2022

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement report

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the School Act R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act")

1. Board has complied with the provisions of the Act respecting the Annual Budget

School District No. 61 (Greater Victoria)

Annual Budget - Revenue and Expense
 Year Ended June 30, 2022

	2022 Annual Budget	2021 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	210,533,613	210,216,236
Operating - Tangible Capital Assets Purchased	1,406,350	1,339,270
Special Purpose Funds - Total Expense	27,658,352	26,945,030
Capital Fund - Total Expense	12,451,527	13,310,269
Capital Fund - Tangible Capital Assets Purchased from Local Capital		1,795,502
Total Budget Bylaw Amount	252,049,842	253,606,307

Approved by the Board

DRAFT

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

	2022 Annual Budget \$	2021 Annual Budget \$
Surplus (Deficit) for the year	(6,833,856)	(10,065,032)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,406,350)	(1,339,270)
From Local Capital		(1,795,502)

	2022 Annual Budget \$	2021 Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education	190,981,576	191,590,691
Other	112,750	50,000
Tuition	12,242,537	8,333,604
Other Revenue	1,708,682	1,689,341
Rentals and Leases	1,779,874	1,815,064
Investment Income	352,652	1,030,000
Total Revenue	207,178,071	204,508,700
Expenses		
Instruction	177,915,349	178,823,989
District Administration	6,346,239	6,083,638
Operations and Maintenance		

	2022 Annual Budget \$	2021 Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	188,753,064	183,882,816
ISC/LEA Recovery	(966,444)	(1,030,941)
Other Ministry of Education Grants		
Pay Equity	2,896,617	2,896,617
Funding for Graduated Adults	100,287	59,092

School District No. 61 (Greater Victoria)

Annual Budget - Operating Expense by Function, Program and Object

	Teachers Salaries \$	Principals and Vice Principals Salaries \$	Educational Assistants Salaries \$	Support Staff Salaries \$	Other Professionals Salaries \$	Substitutes Salaries \$	Total Salaries \$
1 Instruction							
1.02 Regular Instruction	68,922,919	5,523,413	1,935,266	201,911	311,425	6,156,589	83,051,523
1.03 Career Programs	806,692	122,923	328,708			28,912	1,287,235
1.07 Library Services	2,131,855			401,369		76,940	2,610,164
1.08 Counselling	2,627,114					91,629	2,718,743
1.10 Special Education	9,783,847	416,741	15,084,553	220,609		949,261	26,455,011
1.30 English Language Learning	2,056,598	84,079					

School District No. 61 (Greater Victoria)

Annual Budget - Operating Expense by Function, Program and Object

Schedule 2C

1 Instruction

School District No. 61 (Greater Victoria)
 Annual Budget - Special Purpose Revenue and Expense
 Year Ended June 30, 2022

	2022 Annual Budget	2021 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	24,099,452	23,374,030
Other Revenue	3,500,000	3,505,800
Investment Income	58,900	65,200
Total Revenue	<u>27,658,352</u>	<u>26,945,030</u>
Expenses		
Instruction	26,848,073	26,134,751
Operations and Maintenance	810,279	810,279
Total Expense	<u>27,658,352</u>	<u>26,945,030</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 61 (Greater Victoria)

Annual Budget - Changes in Special Purpose Funds

	Annual Facility Grant \$	Learning Improvement Fund \$	Scholarships and Bursaries \$	Special Education Technology \$	School Generated Funds \$	Strong Start \$	Ready, Set, Learn	OLEP \$	CommunityLINK \$
Deferred Revenue, beginning of year			673,304		3,681,822				200,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education	810,279	657,183		253,960		192,000	66,150	407,238	3,998,998
Other			6,100		3,500,000				
Investment Income			49,000		14,400				
	810,279	657,183	55,100	253,960	3,514,400	192,000	66,150	407,238	3,998,998
Less: Allocated to Revenue	810,279	657,183	32,000	253,960	3,514,400	192,000	66,150	407,238	4,198,998
Deferred Revenue, end of year	-	-	696,404	-	3,681,822	-	-	-	-

School District No. 61 (Greater Victoria)

Annual Budget - Changes in Special Purpose Funds

Deferred Revenue, beginning of year

Add: Restricted Grants

Provincial Grants - Ministry of Education

Other

Investment Income

Less: Allocated to Revenue

Deferred Revenue, end of year

Revenues

Provincial Grants - Ministry of Education

Other Revenue

Investment Income

Expenses

Salaries

Teachers

Principals and Vice Principals

Educational Assistants

Support Staff

Substitutes

Employee Benefits

Services and Supplies

	Invested in Tangible Capital Assets \$	Local Capital \$	Fund Balance \$	2021 Annual Budget \$
Revenues				
Provincial Grants				
Ministry of Education	1,000,000		1,000,000	

Balancing Strategies 2021-2022
 Draft 3 V2 - Second Reading on the Floor
 April 13, 2021 as at April 9, 2021

% of workforce (Based on 1920 Prelim Presentations)

Savings + / Cost (-)	Additions to Staffing + / Reductions (-)					
	-2.92%	-2.50%	0.00%	-2.23%	0.00%	0.00%

SPECIAL PURPOSE

LINK - Retain Counsellors by staffing from Community LINK	Reinvest	(564,050)	LINK	(564,050)	5.00						
LINK - Youth & Family Counsellors (Contracted)	Savings	300,000	LINK	300,000							
LINK - Food	Savings	196,731	LINK	196,731							
LINK - Learning Team Reduction	Savings	67,319	LINK	67,319			(0.40)	-			
Estimated (Shortfall) / Surplus Special Purpose		-		-	5.00	-	-	(0.40)	-	-	
Estimated (Shortfall) / Surplus All Funds		0	-	5,498,502	5,228,032	(24.11)	(12.90)	-	(3.00)	-	-
% of workforce (Based on 1920 Prelim Presentations)						-2.42%	-2.50%	0.00%	-2.58%	0.00%	0.00%

